



भारतीय रिजर्व बैंक

**RESERVE BANK OF INDIA**

[www.rbi.org.in](http://www.rbi.org.in)

RBI/ DoS.DSG.No./ 33.01.002 / 6447/ 2019-20

March 31, 2020

All Scheduled Commercial Banks,  
Small Finance Banks,  
Payment Banks and Local Area Banks,  
All India Financial Institutions,  
All Non-Banking Finance Companies and  
Primary (Urban) Co-operative Banks

Madam / Dear Sir,

**Extension of timelines for submission of various supervisory returns received by Department of Supervision**

In view of the various measures taken by the Government of India and various State Governments to prevent and contain spread of Coronavirus, Supervised Entities (SEs) may face difficulty in timely submission of various regulatory and supervisory returns to Department of Supervision (DoS). Therefore, the timelines for submission of the returns to DoS is being extended as per the following table.

Periodicity	Current timeline	Proposed timeline	Extension by
<b>SCBs / AIFIs</b>			
Weekly	5 days	12 days	1 week
Fortnightly	7 days	14 days	1 week
Monthly	15 days	30 days	15 days
Quarterly and above	21 days	45 days	24 days
LFAR by Statutory Auditors to banks	June 2020	July 2020	One month
<b>UCBs</b>			
Fortnightly	7 days	14 days	1 week
Monthly	30 days	45 days	15 days
Quarterly and above	30 days	60 days	30 days
<b>NBFCs</b>			
Monthly	10 days	20 days	10 days
Quarterly and above	15 days	45 days	30 days

2. This extension will be effective for the submissions till near normalcy is restored in terms of staff attendance or returns which will become due for submission up to June 30, 2020, whichever is earlier. Reporting entities capable of submitting the returns earlier on best effort basis may continue to do so.

3. The above extension will not be applicable to returns which are to be reported as-and-when basis e.g. RFA/Fraud Return, Cyber Security incidents and such others. With respect to the submission of the audited returns, there is no change in the deadline.

4. On the issue of statutory audit of annual accounts, all listed banks shall follow the instructions issued by Securities and Exchange Board of India.

5. Further, all communication or requests to the Department of Supervision should be done through corporate email without involving physical movement of papers. This may be conveyed to all the officials dealing with RBI. This arrangement will continue until further review. Hard Copies of returns / certificates which are mandatorily to be submitted may be submitted once normalcy in operations returns.

6. Please acknowledge the receipt.

Yours faithfully,



(R. Ravikumar)  
Chief General Manager